**Personality traits: skills in the workplace**

[Adventurous](https://www.monster.ca/career-advice/article/a-career-in-fashion-canada):  I take risks.

Ambitious:  I am driven to succeed.

Approachable:  I work well with others.

Articulate:  I can express myself well in front of groups.

Autonomous:  I use initiative.

Calm:  I stay level-headed in a crisis.

[Charismatic](https://www.monster.ca/career-advice/article/how-to-become-a-star-at-work-canada):  I can be a leader when need be.

Cheerful:  I develop a positive work environment.

Clever:  I can juggle multiple tasks.

Competitive:   I thrive under pressure.

Confident:  I am not afraid to ask questions.

Cooperative:  I get along well in a team setting.

Courteous:  I care about workplace atmosphere.

[Creative](https://www.monster.ca/career-advice/article/interview-tips-for-landing-a-creative-job):  I think outside the box.

Curiosity:  I am eager to learn.

Determined:   I am self-motivated.

Devoted:  I am committed to the company’s success.

Diligent:   I always work my hardest.

Easy-going:  I easily adapt to new situations.

Educated:  I possess formal training.

Efficient:  I have a very quick turnover time.

Eloquent:  I have strong communication skills.

Energetic: I am able to work long and hard hours.

Enthusiastic:  I put my all into every project.

Flexible:  I am able to adapt my priorities.

Focused:  I am goal oriented.

Friendly:   I am easy to work with.

Honest:  I value integrity.

Imaginative:  I am inventive in my work process.

Independent:  I can take the initiative and need little direction.

[Inexperienced](https://www.monster.ca/career-advice/article/job-search-tips-for-generation-y):  I am eager to learn and easy to train.

Inquisitive:  I am excellent at gathering information.

Insightful:  I can read between the lines.

Intuitive:  I can sense when there is a problem.

Meticulous:  I pay attention to the small details.

Neurotic:  I am a perfectionist.

Open-minded:  I take constructive criticism well.

Opinionated:  I am comfortable voicing opinions.

[Organised](https://www.monster.ca/career-advice/article/transferring-your-skills-to-a-new-job-in-the-same-company):  I am a meticulous planner.

Patient:  I am not easily upset.

Perceptive:  I can read people effortlessly.

Persuasive:  I am a natural salesperson.

Procedural:  I work best with structure.

Punctual:  I have great time management skills.

Quiet:  I am a great listener.

Relaxed:  I do not stress easily.

Resourceful:  I use every tool at hand.

Responsible:  I always finish a task on time.

Talkative:  I am comfortable initiating a dialogue.

Technological:  I am industrially savvy.